

Registered Nurse Supervisor Job Description



SUMMARY

Registered Nurse Supervisor supervises nursing activities in a variety of settings. Some patient care is usually required. The registered nurse supervisor is ultimately responsible for the performance of the nurses on their team.

QUALIFICATIONS

1. Current license to practice as Registered Nurse.
2. Graduate of a Nursing Degree from an accredited college or be a graduate of an approved Registered Nursing Program.
3. One (1) year or more of professional clinical practice as a Registered Nurse on the floor in the United States.
4. Knowledge of training and supervisory techniques, personnel policies, and procedures.
5. Current BLS/CPR training with card, any other specialty certifications required for working in specific specialty areas.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Selects and assigns staff, ensuring equal employment opportunity in hiring and promotion.
2. Coordinates activities by scheduling work assignments, setting priorities, and direction the work of subordinate employees.
3. Identifies staff development and training needs and ensures that training is obtained.
4. Evaluates and verifies employee performance through the review of completed work assignments and work techniques.
5. Maintains records, prepares reports, and composes correspondence relative to the work.
6. Directs and maintains the organizations and management of specific patients care area and the integrity of patient care standards.
7. Maintains observations on patient responses to care and treatment program.
8. Upholds the high standards of resident care by monitoring and ensuring the conditions of health, comfort, safety, and well-being of patients and, providing and maintaining a clean and attractive resident care area.
9. Monitors and ensures that treatment is carried out in accordance with developed and established programs.
10. Maintains records, reports, and accounts of patient behaviors, symptoms, reactions, and changes in mental, physical, or social conditions.
11. Provides assistance in the development and implementation of a care plan for each patient.
12. Carries out medical orders and performs nursing procedures as prescribed by the physician.
13. Provides assistance in determining and implementing operational objectives and procedures; recommends changes in existing objectives and procedures when necessary, and assists in their implementation.
14. Evaluates with staff the effects of interpersonal relationships and environments.
15. Performs related work as assigned.

PHYSICAL DEMANDS AND WORK CONDITIONS

- Work is on medium physical demand; walking and standing most of the time on duty.
- Frequent lifting of patients.
- Frequent reaching, bending, handling and fingering of instruments and caring for patient's needs.
- Hearing to distinguish differences in heartbeat and breathing of patients.
- Near-visual activity to read gauges.
- Color vision for perceiving changes in patient's skin color and colors of medications and solutions.
- Motor coordination and manual dexterity to coordinate hands, eyes and fingers.

Employee Name: _____ Date: _____

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